

School Start Up Information

Student Drop Off: Students arriving by vehicle should use the *Drop and Go* area. Unfortunately we do not have a bus loop and therefore we need to ensure that when buses arrive they are able to drop students off in the designated location. The *Drop and Go* area is clearly marked at the front of the school. An adult will monitor this area and patrols will open the vehicle door for children being dropped off. Students will then walk around to the back of the school and enter through their appropriate doors. There is supervision outside in the morning beginning at 8:40 a.m. There are patrols available to walk children to the back of the school, if parents request. We ask that all students be dropped off before 8:50 a.m.

If a parent/guardian needs to enter the school, we ask that you park your car in a designated street parking area, not in the *Drop and Go* area. Parking is available on side streets. There is no parking available in the school parking lot or the daycare lot. Any vehicle parked in the Accessible spot must have their permit clearly visible.

Student Pick Up: Students will be dismissed from their designated doors. They will not be permitted to exit through the front doors. If they are being picked up at the *Drop and Go* area, we ask that parents arrive a few minutes after the bell. *Please do not park in the Drop and Go area.* We ask that you circle the block and stop only when you see your child. Again the buses arrive anytime between 3:25 and 3:45 p.m. and need to have access to pick up.

Phone Calls to School: Refrain from calling your child during school time. *In the event of an emergency we will attempt to relay the message.* If after school plans change for your child, please notify the office prior to 2:45 p.m. It is difficult to relay messages after 2:45 p.m. i.e. no bus, going home with someone different, etc.

Bikes: Students bringing their bicycles are asked to wear a helmet and lock their bikes to the bike rack in the bike cage. They will then be asked to walk to the back of the school to enter.

Patrols: Thank you to parents and guardians who encourage their children to walk to school. Several studies show that children who walk, even a few blocks, are more ready to start the day. Instead of using the *Drop and Go*, parents are encouraged to drop their children off a few blocks from school and allow them to walk. Patrols will be on duty from 8:40-8:55 a.m. to help children cross the street safely. For students going home for lunch, patrols will be on duty from 12:00-12:05 and 12:50-12:55. They will also be on duty from 3:30-3:40 p.m. A big thank you to our dedicated patrols, who brave the cold weather to help keep children safe. Please remind your children to listen carefully to patrols.

Volunteers: We are always looking for more volunteers throughout the year. If you have some free time, forms will be available at the school office.

Lunch Program: Please make sure lunch program forms are completed and returned with contact information. The lunch program is run by Parent Council and not the school. There is a fee for lunch program supervision. All families using the lunch program must be up to date on their fees, to remain in the program.